

# Hustisford School District

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**Heather Cramer**

District Administrator

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**Clint Bushey**

MS/HS Principal

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**Heather Cramer**

Elementary Principal

**Dena Serwe**

Director of Special Education/School Psychologist

## **Buildings and Grounds Committee Meeting Minutes of Monday, July 11, 2022**

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, July 11, 2022, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present:** John Bohonek, Chair; Kevin Muche, member; Heather Cramer, District Administrator; and Clint Bushey, MS/HS Principal

### New Business:

- **Maintenance Update**— The HS building has all floors finished. The maintenance team is now working on floors at JHE. There are four classrooms that were not in use for summer school. As they finish, they will move people from summer school. They continue to work on other items as well in each building.
- **Staffing Update**—Two custodial positions are open, no applicants yet. Two new hires for JHE. There are a few other applications coming in for other positions.
- **Future Facilities Planning**—The kick off meeting with Kraemer and HSR is on July 19 at 10 am. Mrs. Cramer will update on who needs to attend when she finds out. The HSR team will attend along with Kyle Kraemer. Greg is on vacation and will join for meeting #2.
- **Summer 2022 Projects**—The gardens will be removed at JHE before the start of school. Tree removal is being looked into for the dead trees around campus. Mrs. Cramer indicated that Poblocki was out to look at the HS parking lot and other areas of concern she has not heard from them yet.
- **Current building maintenance issues/concerns**—There are some HVAC issues going on at JHE. There are several rooms that are very hot. Bassett has been contacted. Mrs. Cramer and Mr. Bushey met with Bassett to get detailed reports of what they have done and what is of concern and what can wait for a bit. The water heaters will likely go in during early August.
- **Bassett Maintenance Contract**—The maintenance contract is up for renewal. There is no increase from last year. At this time, the committee discussed the importance of staying with Bassett. They are willing to work with the referendum team as well to provide needed information and updates.